

HIPAA BUSINESS ASSOCIATE INVENTORY

Healthcare providers may disclose protected health information (“PHI”) to a business associate and may allow the business associate to create, maintain, or receive information on its behalf providing the healthcare provider has obtained “satisfactory assurances” that the business associate will safeguard the protected health information. Vendors that are business associates should be documented in this inventory.

<u>Name of Vendor</u>	<u>Product/Service</u>	<u>Written, Oral or Electronic PHI?</u>	<u>Has Vendor Security Assessment Been Completed?</u>	<u>Comments</u>
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Summary				
Total Number of Business Associates		% Completed	% Completed	

This definition, *business associate* means, with respect to a covered entity, a person who:

- (i) On behalf of such covered entity or of an organized health care arrangement (as defined in § 164.501 of this subchapter) in which the covered entity participates, but other than in the capacity of a member of the workforce of such covered entity or arrangement, performs, or assists in the performance of:
 - (A) A function or activity involving the use or disclosure of individually identifiable health information, including claims processing or administration, data analysis, processing or administration, utilization review, quality assurance, billing, benefit management, practice management, and repricing; or
 - (B) Any other function or activity regulated by this subchapter; or
- (ii) Provides, other than in the capacity of a member of the workforce of such covered entity, legal, actuarial, accounting, consulting, data aggregation (as defined in § 164.501 of this subchapter), management, administrative, accreditation, or financial services to or for such covered entity, or to or for an organized health care arrangement in which the covered entity participates, where the provision of the service involves the disclosure of individually identifiable health information from such covered entity or arrangement, or from another business associate of such covered entity or arrangement, to the person.